

**Arrupe Jesuit High School  
Corporate Work Study Program  
August 2018  
Orientation Request**

To schedule an orientation for your entire team, please complete the information below and return to CWSP (cwsp@arrupemail.org) no later than: **Friday, July 13 to allow enough time to notify students and their families.** Arrupe will arrange transportation to/from your business. Please note that drop-off and pick up times may vary slightly, due to the driving schedule. **Approximate arrival is 9am and students will be departing by noon.**

- **DTC/Inverness/Meridian area business-Monday, August 6<sup>th</sup> or Tuesday, August 7<sup>th</sup>**
- **All other businesses not in the DTC-Tuesday, Aug. 7<sup>th</sup> or Wednesday, Aug. 8<sup>th</sup>**

Also, we began student placements already (and will continue on to July after we have seen our freshmen in action during summer training) and we will forward your students' names and profiles prior to orientations. We know you are excited to learn about your new student workers and we appreciate your patience while we complete the placement process.

Phone: 303-710-7040  
Email: [cwsp@arrupemail.org](mailto:cwsp@arrupemail.org)

**COMPANY INFORMATION**

COMPANY: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

Additional comments/requirements for students to bring: \_\_\_\_\_

**DATE AND TIME:**

*Orientations are scheduled from approximately 9am-12 noon. In some cases, students might arrive earlier or later and will need to depart accordingly.*

*Please indicate your preferred orientation date:*

Monday, Aug 6: DTC/Inverness/Meridian ONLY

Approx. 9:00 AM-12:00 PM

Tuesday, Aug 7: DTC/Inverness/Meridian ONLY

Approx. 9:00 AM-12:00 PM

Tuesday, Aug 7: Non-DTC ONLY

9:00 AM-12:00 PM

Wednesday, Aug 8: Non-DTC ONLY

9:00 AM-12:00 PM